

**GENERAL SERVICES ADMINISTRATION (GSA)
Federal Acquisition Service (FAS)
Southeast Sunbelt Region
Assisted Acquisition Services Division**

Performance Work Statement

Task Order Number: ID04120029

**Task Order Title: Information Technology (IT) Support for NSWC PCD Mission Deployed
Systems and Special Programs**

Date: 06/05/2012

Amendment 6, dated 6/5/2012: No changes to the Performance Work Statement

Amendment 5, dated 5/31/2012: No changes to the Performance Work Statement

Please note the following Instruction To Offerors changes have been made:

- Contract Access Fee (CAF) must be priced separately and NOT incorporated in the offeror's pricing Labor Rates and ODC cost.
- Updated Excel Spreadsheet for incorporated CAF pricing.

Amendment 4: 5/24/2012 The following changes to the PWS are the following:

- Additional clarification is being made to the PWS Section 10.0 Work Projection chart. The major Sub Section of estimated hours is being eliminated.
- The CLIN number for Subject Matter Expert (Journeyman) is change from 129C-1 to 139C-1

Amendment 3: 5/22/2012 The following changes to the PWS are the following:

- In Section 1.6, the DoD DFARS reference for 252.209-7999 Representation by Corporations Regarding an Unpaid Delinquent Tax Liability or a Felony Conviction under any Federal Law, is being added.
- In Section 1.6.1 the clauses is incorporated in full text.
- In Section 10.0, the chart was updated with clarification of a full Alliant CLIN and Labor Categories and estimated annual labor hours. The total number of Estimated Labor Annual Hours has not change.
- In Section 10.0, the annual hour deviation has been changed from 20% to 5%.

Amendment 2 dated 3/16/2012 : No changes to the ITO or PWS.

The following documents have been change on ITSS:
T0029 RFQ Questions and Answer v2 as of 3-16-2012

Amendment 1: 3/15/2012 The following changes to the PWS are the following:

- In Section 1.6, the FAR reference for FAR 52.222-41, Service Contract Act of 1965 (Nov 2007). Is being removed.
- In Section 3.5 duplication of ODC procures was eliminated.
- In the PWS Section 10.0, the chart was corrected by changing CLIN 112G to CLIN 112C.
- In Section 10.0, the chart was updated with a Program / Project Management category and estimated annual labor hours. The Network Specialist category was reduced. The total number of Estimated Labor Hour has not change.
- In Section 10.0 , Note 1 was added: The Overtime is estimated at 3% of Labor Annual Hours.
- In Section 10.0, Note 2 was added: For Base year, estimate Award Date to be 7/01/2012.

1.0 Introduction. This Performance Work Statement (PWS) describes contractor support required to assist the Naval Surface Warfare Center, Panama City Division, hereafter referred to as NSWC PCD, in its mission to provide integrated Information Technology (IT) support for Mission Deployed Systems and Special Programs. This contractor support will be acquired through the General Services Administration (GSA), Federal Acquisition Service (FAS), Assisted Acquisition Services Division, Southeast Sunbelt Region.

1.1 Point of Contact.

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- 1.2 Background.** NSWC PCD plays a vital role in developing command, control, communications, computer, intelligence, surveillance and reconnaissance (C4ISR) Information Technology (IT) solutions for Maritime fixed and remote systems associated with meeting the Special Operations needs of our War fighters, Intelligence organizations, and other Government Agencies including Homeland Security IT-based fixed surveillance and reconnaissance systems. NSWC PCD serves as Technical Direction Agent (TDA) and In-Service Engineering Agent (ISEA) for Mission Deployed Systems and Special Programs. In this role, NSWC PCD is examining ways to cost-effectively improve the effectiveness of its Special Operations, Maritime, Homeland Security, and Intelligence Community (IC) command and control (C2), computer, surveillance and reconnaissance systems through end to end integrated IT solutions. To that end, NSWC PCD intends to integrate state of the art IT technology and other capabilities into Mission Deployed Systems and Special Programs in support of its mission areas while streamlining training programs, reducing logistics support, and minimizing manpower requirements for operation and maintenance. This work will be performed in coordination with other Government Agencies and Joint Commands. This work will support approximately 9 existing programs (6 small and 3 large) and approximately 10 small rapid response and 10-12 large multi year planned and future programs.
- 1.3 Objective.** The task order objective is to develop, implement and sustain end to end integrated IT solutions for Mission Deployed Systems and Special Programs to meet the needs of our Maritime and Special Operations forces, Homeland Security, and National Intelligence communities. The needed IT solutions must ensure optimum performance, while ensuring low environmental impact when possible, of computers, ancillary equipment, software, and firmware against specified requirements. The Government requires efficient acquisition, storage, manipulation, management, movement, control, display, switching, interchange, transmission and reception of data and information for Mission Deployed Systems and Special Programs. This objective applies to all related IT systems including those for mission planning, mission execution, and post-mission analysis of operational data at Government data analysis facilities.
- 1.4 Task Order Type.** Performance-based, Time and Materials (T&M).

- 1.5 Period of Performance.** The duration of this task order is a base period of performance with four 1-year options. The base period shall be from date of task order award to 31 March 2013. The option periods, if exercised by the Government, shall begin at option award and end one year thereafter for a maximum basic period of performance of five years.

Base Period: Date of Award to 31 March 2013
Option One: 1 April 2013 to 31 March 2014
Option Two: 1 April 2014 to 31 March 2015
Option Three: 1 April 2015 to 31 March 2016
Option Four: 1 April 2016 to 31 March 2017

- 1.6 FAR 52.252-2, Clauses Incorporated by Reference (Feb 1998).** This task order incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address:

<https://www.acquisition.gov/far/index.html>.

<i>FAR 52-204-9, Personal Identity Verification of Contractor Personnel (Jan 2011).</i>
<i>FAR 52.212-4, Contract Terms and Conditions – Commercial Items, Alternate I (Oct 2008).</i>
<i>FAR 52.217-5, Evaluation of Options (Jul 1990).</i>
<i>FAR 52.217-8, Option to Extend Services (Nov 1999).</i>
<i>FAR 52.217-9, Option to Extend the Term of the Contract (Mar 2000).</i>
<i>FAR 52.222-54, Employment Eligibility Verification (E-verify) (Jan 2009).</i>
<i>FAR 52.222-41, Service Contract Act of 1965 (Nov 2007).</i>
<i>FAR 52.227-14, Rights in Data – General (Dec 2007).</i>
<i>FAR 52.227-23 – Rights To Proposal Data (Technical) (JUN 1987).</i>
<i>FAR 52.228-3 Workers Compensation Insurance (Defense Base Act). (Apr 1984)</i>
<i>FAR52.228-4 -- Workers Compensation and War-Hazard Insurance Overseas (Apr 1984)</i>
<i>FAR 52.232-18, Availability of Funds (Apr 1984).</i>
<i>FAR 52.232-22 Limitation of Funds (Apr 1984).</i>
<i>FAR 52.237-3, Continuity of Services (Jan 1991).</i>
<i>FAR 52.216-31, Time and Materials/Labor Hour Proposal Requirements – Commercial Item Acquisition (Feb 2007).</i>
<i>FAR 52.232-7, Payments under Time-and-Materials and Labor-Hour Contracts (Feb 2007).</i>
<i>FAR 52.245-1, Government Property (Aug 2010).</i>
<i>FAR 52.245-9, Use and Charges (Aug 2010).</i>
<i>FAR 52.246-6, Inspection of Services – Time and Material and Labor Hour (May 2001).</i>
<i>FAR 52.251-1, Government Supply Sources (Aug 2010).</i>
<i>DFARS 211.274-4, Policy for Reporting of Government-furnished Equipment in the</i>

<i>DoD Item Unique Identification (IUID) Registry.</i>
<i>DFARS 227.7103-5, Government Rights.</i>
<i>DFARS 227.7203-5, Government Rights.</i>
<i>DFARS 252.204-7000, Disclosure of Information (Dec 1991).</i>
<i>DFARS 252.204-7003, Control of Government Personnel Work Product (Apr1992).</i>
<i>DFARS 252.204-7005, Oral Attestation of Security Responsibilities (Nov 2001).</i>
<i>DFARS 252.209-7001, Disclosure of Ownership or Control by the Government of a Terrorist Country (Jan 2009).</i>
<i>DFARS 252.209- 7999 Representation by Corporations Regarding an Unpaid Delinquent Tax Liability or a Felony Conviction under any Federal Law.</i>
<i>DFARS clause 252.225-7040 Contractor Personnel Authorized to Accompany U.S. Armed Forces Deployed Outside the United States.</i>
<i>DFARS 252.225-7043, Antiterrorism/Force Protection Policy for Defense Contractors Outside the United States (Mar 2006).</i>
<i>DFARS 252.227-7013, Rights in Technical Data – Noncommercial Items, (Sep 2011).</i>
<i>DFARS 252.227-7014, Rights in Noncommercial Computer Software and Noncommercial Computer Software Documentation (Mar 2011).</i>
<i>DFARS 252.227-7016, Rights in Bid or Proposal Information (Jan 2011).</i>
<i>DFARS 252.227-7019, Validation of Asserted Restrictions – Computer Software, (Sep 2011).</i>
<i>DFARS 252.232-7007, Limitation of Government’s Obligation (May 2006).</i>

1.6.1 Clauses Incorporated in Full Text.

- **FAR 52.217-8, Option to Extend Services (Nov 1999).** The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The CO may exercise the option by written notice to the Contractor within 30 calendar days of the end of the task order.
- **FAR 52.217-9, Option to Extend the Term of the Contract (Mar 2000).**

The Government may extend the term of this contract by written notice to the contractor within 30 calendar days before the contract expires; provided that the Government gives the contractor a preliminary written notice of its intent to extend at least 60 calendar days before the contract expires. The preliminary notice does not commit the Government to an extension.

If the Government exercises this option, the extended contract shall be considered to include this option clause.

The total duration of this contract, including the exercise of any options under this clause, shall not exceed 60 months.

- **DFARS 252.201-7000, Contracting Officer's Representative (Dec 1991).**

Definition. "Contracting officer's representative" means an individual designated in accordance with subsection 201.602-2 of the Defense Federal Acquisition Regulation Supplement and authorized in writing by the Contracting Officer to perform specific technical or administrative functions.

If the Contracting Officer designates a Contracting Officer's Representative (COR), the contractor will receive a copy of the written designation. It will specify the extent of the COR's authority to act on behalf of the Contracting Officer. The COR is not authorized to make any commitments or changes that will affect price, quality, quantity, delivery, or any other term or condition of the contract.

- **FAR 52.227-23 – Rights To Proposal Data (Technical) (JUN 1987).**

Except for data contained on pages to be announced, it is agreed that as a condition of award of this contract, and notwithstanding the conditions of any notice appearing thereon, the Government shall have unlimited rights (as defined in the "Rights in Data—General" clause contained in this contract) in and to the technical data contained in the proposal dated to be announced, upon which this contract is based.

- **FAR 252.209- 7999 Representation by Corporations Regarding an Unpaid Delinquent Tax Liability or a Felony Conviction under any Federal Law.**

REPRESENTATION BY CORPORATIONS REGARDING AN UNPAID DELINQUENT TAX LIABILITY OR A FELONY CONVICTION UNDER ANY FEDERAL LAW (DEVIATION 2012- 00004) (JAN2012)

(a) In accordance with sections 8124 and 8125 of Division A of the Consolidated Appropriations Act, 2012, (Pub.L.112-74) none of the funds made available by that Act may be used to enter into a contract with any corporation that-

(1) Has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, where the awarding agency is aware of the unpaid tax liability, unless the agency has considered suspension or debarment of the corporation and made a determination that this further action is not necessary to protect the interests of the Government.

(2) Was convicted of a felony criminal violation under any Federal law within the preceding 24 months, where the awarding agency is aware of the conviction, unless the agency has considered suspension or debarment of the corporation and made a determination that this action is not necessary to protect the interests of the Government.

(b) The Offeror represents that-

(1) It is ☐ is not ☐ a corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability,

(2) It is ☐ is not ☐ a corporation that was convicted of a felony criminal violation under a Federal law within the preceding 24 months.

- 1.7 Incremental Funding – Time and Materials.** The project may be incrementally funded. If incrementally funded, funds shall be added to the contract/order via a unilateral modification as the funds become available. The contractor shall not perform work resulting in charges to the Government that exceed obligated funds.

The contractor shall notify the Contracting Officer in writing whenever it has reason to believe that the costs it expects to incur under this contract in the next sixty (60) days, when added to all costs previously incurred, will exceed **75 percent** of the total amount so far allotted to the contract/order by the Government. The notice shall state the estimated amount of additional funds required to continue performance of the contract/order for the specified period of performance or completion that task.

Sixty days (60) before the end of the period specified in the Schedule, the contractor shall notify the Contracting Officer in writing of the estimated amount of additional funds, if any, required to continue timely performance under the contract or for any further period specified in the Schedule or otherwise agreed upon, and when the funds will be required.

The Government is not obligated to reimburse the contractor for charges in excess of the contract/order funded amount and the contractor is not obligated to continue performance or otherwise incur costs that could result in charges to the Government in excess of the obligated amount under the contract/order.

- 2.0 Scope.** The contractor shall provide support for projects located primarily in the Maritime and/or Littoral environment. This support shall be principally in the areas of Maritime ISR and C4ISR. This support shall include: IT analytical and technological analysis support; and assistance for research and development, integration, installation, testing, and IA certification of IT and computer-based systems. This PWS identifies IT and associated technical support requirements for: Maritime and Littoral ISR Systems including Seaview (ship based system), On Demand (maritime unmanned systems based), Maritime Sentinel (persistent maritime environment), Sea Tracker and Maritime Predator (SOF Maritime systems); USSOCOM Special Operations C4I and Remote Sensor Systems; and proposed ground-based ISR and security systems for fixed facility security (i.e. GULFNET). This work includes systems engineering support for development, prototyping, sustainment, test and evaluation, and technology transition of C4ISR systems, sensors and networks

associated with meeting the mission requirements stated herein. Major planned Research, Development, Testing and Evaluation (RDT&E) IT Initiatives include:

- US Special Operations Command (US SOCOM) RDT&E and training
- Maritime, shipboard, and land based Intelligence Community Remote Sensor Systems
- Homeland Security ISR IT systems
- Office of Naval Research and Naval Advanced Systems, Unmanned Systems & Sensors for the Littoral Maritime Environment
- Joint Adaptive, Collaborative, Command, Control, Communications, Computers, Intelligence, Surveillance and Reconnaissance(AC5ISR) R,D,T&E

3.0 Performance Requirements. The contractor shall support technical projects, perform IT studies, implement IT solutions, and sustain IT capabilities for Mission Deployed Systems and Special Programs as set forth in the following paragraphs.

3.1 IT Solution Studies and Technology Insertion. The contractor shall perform studies to define IT solutions. Emphasis shall be placed upon system technology insertion initiatives including transfer of existing and emerging IT capabilities from current IT programs and systems to meet program requirements. The contractor shall provide technical support for development of acquisition documentation associated with technology transfer efforts as directed by the Government. To that end, the contractor shall provide: assessments of advanced programs, emerging technology, and innovative technology applications in support of technology transition; identify, exploit and manipulate current and emerging technologies; implement advanced communication systems to improve flow of voice and data communication and advanced security encryption firewalls; implement advanced information systems to aid the quick collection and dissemination of critical information; provide expert level analysis and assessment of ISR, C2, and C4ISR systems and other emerging technical efforts; deploy to support operations at tests, exercises, demos, or other real world events; and participate in planning and transition meetings. These tests, exercises, demos, or other real world events; and participate in planning and transition meetings can be held CONUS and OCONUS.

3.2 Provide Integration Technical Support. The Contractor shall provide engineering support and subject matter expertise for implementing and sustaining Maritime ISR, CD and C4ISR systems. The Contractor shall assist with the design, development, purchase, installation, configuration, and maintenance of equipment; communication, and IT shelters, including laptops, servers, switches, sensors, and peripherals in support of integration and exercise efforts and assessment. This task includes purchasing, installing, and operating software, mechanical, electrical, and electro-mechanical systems. The Contractor shall install, configure, test, and troubleshoot hardware and instrumentation down to the card level. As part of this task, the Contractor shall also support on-site installation teams by conducting site visits and participating in on-site installation, checkout, and verification and validation tests. The Contractor shall purchase parts,

software, and equipment, as required, to support systems integration. Hardware shall only be purchased under this Task Order if it is connected and/or integral to the services being performed. Contractor shall possess Defense Contract Audit Agency (DCAA) approved procurement system.

- 3.3 Hardware Engineering.** The Contractor shall develop and/or acquire specialized hardware required to meet customer driven mission-critical requirements. Hardware requirements may include sensor platforms, acoustic/non acoustic/RF sensors, imagers, cameras interfaces, test set-up benches, special safety equipment, control systems, data collection equipment, instrumentation, transmitters, receivers, displays, firmware, and other test facility and infrastructure modifications. This shall include support for both Maritime ISR systems deployed on ships, unmanned systems, or buoys; and fixed C4ISR system. This requirement may include support or analysis of special purpose or one-of-a-kind hardware to support specific test requirements, prototype or pre-production hardware, modifications and upgrades to existing Government-Furnished Property (GFP) and test facilities, or modifications to existing Commercial Off-the-Shelf (COTS) hardware to meet specific purposes.
- 3.4 Software Solution Engineering.** The Contractor shall develop software products in conformance with the requirements of tasks. Any upgrades or enhancements developed by this program shall be applied to existing Government licensed systems. Software based sensor signal processing enhancements, algorithm development, sensor fusion, database management, advanced encryption algorithms, Information assurance software, and data processing and storage improvements will be integrated into operational as well as prototype systems. Modeling and simulation software will be designed and provided to operational forces to enable optimum target detection, classification, identification and operational alertment to the operational commander for Land, Air and Sea, Special Operations, IC, Naval, and Homeland Security missions.
- 3.5 Systems Engineering and Technical Support.** The contractor shall provide systems engineering, design, and technical support as assigned for the design, development, modeling, analysis, and software/firmware support in support of IT solutions for Mission Deployed Systems and Special Programs. This includes project planning, design, analysis, troubleshooting, installation, retrofit, maintenance, user console hardware and software interoperability, test and evaluation, and independent verification and validation for products developed by other manufacturers or contractors. These tasks include efforts for systems and equipment such as Maritime ISR systems; unmanned systems and sensors; shipboard systems; computer systems; software data encryption; communication system (RF, Wireless, and Acoustic); and safety, testing and evaluation.

The Contractor shall purchase parts, software, and equipment, as required, to support systems integration. Hardware shall only be purchased under this Task Order if it is connected and/or integral to the services being performed. There will be no production or limited production buys of hardware under this Task Order. See Section 8.9 for Other Direct Cost purchasing procedures. Contractor shall possess Defense Contract Audit Agency (DCAA) approved procurement system. The Contractor shall provide

~~notification to the Contracting Officer prior to award of any subcontract that exceeds the simplified acquisition threshold. The Contracting Officer will review the Contractor's notification and supporting data to ensure that the proposed subcontract is suitable and provide consent pursuant to FAR 52.244-2, Subcontract (June 2007).~~

- 3.6 Computer Hardware and Software Integration.** The contractor shall procure, design, and develop one of a kind hardware solutions and highly specified software solutions capable of operating in harsh environments. Integrated software solutions for Maritime ISR AC5ISR type systems will maximize retasking, reutilization, and reengineering of supported agencies software systems. These systems will be capable of processing in near real time, sensor and target data, associated classified information, and store/transfer this information to government agencies and/or Fleet Commanders.
- 3.7 Model Development and Prototyping.** The contractor shall provide technical support in the design, fabrication, and testing of systems, subsystems and hardware incidental to the IT solution. These solutions will operate in a hostile Maritime environment. The contractor shall support the entire engineering development phase including requirements definition, computer modeling, IT inclusion for prototype development, design, fabrication of prototypes or test models, procurement of components and subsystems, testing, and installation. These models/prototypes may be developed from engineering documentation generated by the contractor or Government. Hardware/material items to be developed and/or procured include, but are not limited to equipment racks, operator workstations, RF wireless, LOS or satellite communications, cellular network electronics, IT subsystems and equipment, servers, sensors and payloads, C4I equipment and radios, PC boards, cables and interconnecting cable assemblies, displays, etc. In addition, the contractor shall support implementation of engineering change proposals. The Contractor shall ensure all specifications are sufficiently detailed to permit design, eventual production, and evaluation of the end item. The Contractor shall keep all specifications current for the duration of the task order. A suitable data and Configuration Management (CM) system shall be in place at the Contractor's facility. Engineering drawings and support documentation shall be prepared using MIL-STD-31000 as guidance. Markings shall be in accordance with MILSTD-130N, as applicable.
- 3.8 Program Support**
- 3.8.1 Program Planning and Monitoring Support.** The contractor shall provide IT solution program support to include project planning, cost estimating, budgeting, expenditure control, personnel labor planning, contract planning, program tracking, status reporting, and analyzing prospective support requirements for Mission Deployed Systems and Special Programs related systems and equipment.
- 3.8.2. Program Documentation Support.** The contractor shall technically support the development, analysis and review, update, and maintenance of program documentation. This documentation may include items such as the Acquisition Strategy, Concept Design Documents, Software Design Documents, System Design Documents, Design Review documentation, Computer Information Assurance (IA) plans, Acquisition Program

Baseline Documentation, Material Fielding Plans, Life Cycle Cost Estimates and related funding documents, Quality plans, Risk Management, Computer Resources Life Cycle Management Plans, Level of Repair Analysis, Obsolescence and Diminishing Resources Plans, and System Safety Plans.

3.8.3 Presentation Material, Agendas, and Meeting Minutes. The contractor shall participate in program level meetings such as planning sessions, team meetings, issues meetings, and sponsor meetings to stay abreast of program plans and status. The contractor shall provide support to various meetings by developing presentation materials, agendas, and meeting minutes. As necessary, the contractor shall coordinate and host meetings at the contractor's facility for up to 40 participants per meeting for meetings up to the Secret Level. Contractor's facilities shall provide video teleconferencing (VTC) capabilities.

3.8.4 Status Meetings. The contractor shall conduct a program kick-off meeting and Technical Interchange Meetings (TIMs), upon Government request, to provide information and status. The contractor shall maintain an e-mail system and a video conferencing capability compatible with the Government systems. Extensive use of electronic mail and teleconferences is planned to minimize travel required to support necessary technical interchanges and other program discussions.

3.9 Test Support

3.9.1 Test Plan Support. The contractor shall define and develop test plans and procedures to demonstrate the effectiveness of the IT solutions. The contractor shall review requirements, specifications and other documents related to the project to evaluate the technical adequacy of the documentation, identify alternatives, and the contractor shall participate in test and evaluation working group meetings and technically support the activities of the working groups. The contractor shall participate in Test Readiness Review (TRR) and Test Safety Review Committee (TSRC) meetings and provide IT subject matter expert knowledge and solutions in IA, software engineering, and code development for the Mission and Deployed Systems IT solution plans and procedures. Upon completion of these site tests, the Contractor shall conduct a test to verify IT solution functionality and connectivity between systems, subsystems and sites as required.

3.9.2. Test Execution Support. The contractor shall provide the computer hardware, software, test equipment, instrumentation, supplies, and personnel necessary to perform integration and functional testing of IT-Based ISR Systems at NSWC PCD or field locations as directed including aboard ships. The contractor shall perform on-site installation and integration of Mission Deployed Systems and Special Programs IT solutions at various locations CONUS and OCONUS locations as directed by the Government. During the on-site integration activity, this level of integration shall verify that the contractor supplied software is integrated and operating properly. This phase shall verify the correct electrical and mechanical functioning of available internal and external interfaces. The contractor shall provide administrative and technical support for the evaluation of these

systems during experimentation and testing to provide assessment of capabilities, suitability and sustainability. Test support may include labor, facilities, specialized test equipment, supplies and incidental materials as required by the applicable test plans.

3.9.3 Test Report Support. The contractor shall analyze test data and prepare a summary report of test results with focus of analyzing the degree to which test objectives are met.

3.10 Logistics Support. The contractor shall provide logistics support for Mission Deployed Systems and Special Programs as assigned. The contractor shall develop, review, update, and maintain Integrated Logistics Support (ILS) documentation for special operations IT-Based ISR, C4I, Maritime, and Land-Based Systems and related systems and equipment. Tasking may include efforts such as assessing the impact of Engineering Change Proposals (ECPs) on logistic support, configuration documentation, status reporting, spares procurement and tracking, participating in meetings, system help desk support, and providing input to or preparing program and logistics schedules.

3.10.1 Engineering and Technical Documentation - The contractor shall provide support to the Government by providing input to the development, review, update and maintenance processes for engineering and technical documentation and associated lists in support of Code A40 Maritime ISR and C4I Systems. This documentation may include items such as engineering drawings and parts lists, specifications, technical reports, design documentation, technical data packages, failure reports, engineering change documentation, test plans, test reports, certification packages, and temporary alteration packages for special operations and related programs.

3.10.2 Reliability, Maintainability, and Availability Support - The contractor shall analyze the system software, hardware components and equipment to determine operational reliability, maintainability and availability in accordance with MIL-HDBK-217F or equivalent documents. This effort shall include providing technical input to the development of reliability and maintainability predictions, and reliability block diagrams.

3.10.3 Supply Support Provisioning Technical Documentation (PTD) - The contractor shall develop, review, update, and maintain Supply Support Plans and PTD to include items such as Provisioning Parts Lists, Common and Bulk Items Lists, Allowance Parts Lists, and Allowance Equipment Lists.

3.10.4 Technical Manuals - The contractor shall develop, review, update, and maintain technical manuals, Seaview software, and special system instructions for systems that will be fielded. Technical manuals shall be developed or updated in accordance with MIL-STD-38784(1) when required or in a COTS format as applicable.

3.10.5 Planned Maintenance System (PMS) Documentation. - The contractor shall conduct Reliability Centered Maintenance (RCM) analyses in accordance with MIL-P-24534A or equivalent documents to produce a Maintenance Index Page (MIP) and Maintenance Requirements Cards (MRC).

- 3.10.6 Packaging, Handling, Storage, and Transportation.** The contractor shall be responsible for shipping the hardware, software, and support equipment to the Government directed locations both CONUS and OCONUS.
- 3.10.7 Configuration Management Support** - The contractor shall provide software and IT solution software and hardware configuration management support. Support shall encompass the initial population, and subsequent analysis, maintenance and update of life cycle system management information contained in the appropriate databases. The contractor shall analyze engineering change proposals, failure reports, inventory data, technical and programmatic data, and related program information. The contractor also shall support inventory and supply actions necessary to maintain Fleet availability, and develop, review, update, and maintain Configuration Management Plans and Class Maintenance Plans.
- 3.10.8 Training.** The contractor shall provide IT solution training support including analyzing training requirements and assessing the impact of engineering changes on training of Mission Deployed Systems and Special Programs including but not limited to SEAVIEW and SOF Maritime ISR Systems. Training analysis shall be conducted in accordance with MIL-HDBK-29612/2A.
- 3.10.9 Formal Curriculum** - The contractor shall develop, review, and update formal training materials for operation and maintenance courses. The contractor shall develop the curriculum to include the training project plan, course training task list, training course control document, lesson plan, trainee guide, test packages, instructional media materials, and fault insertion guide developed in accordance with GFI and MIL-HDBK-29612-2/2A. The contractor shall recommend changes and coordinate updates with NSWC PCD engineers and the appropriate training or operational activity, and shall input approved markups into the appropriate database. The contractor shall participate in course monitoring.
- 3.10.10 Training Tools** - The contractor shall develop tools that are used to support Mission Deployed Systems and Special Programs and related systems equipment training, such as C4ISR, sensor systems, displays, computer based tools, simulators and operational familiarizers.
- 3.11 IT System Sustainment** – The contractor shall identify and provided a specialized team for IT based ISR system sustainment when required by the Government for support either CONUS or OCONUS as required.
- 3.11.1 Operational IT Systems Support** - The contractor shall provide operational IT solution systems support and software/hardware installation. This support shall, but not limited to; include ensuring asset availability through the assembly and delivery of installation and checkout kits, pack-up kits, logistics support kits, spares, replacement equipment, or related hardware and material items needed to maintain Operational Readiness for the Fleet to support fixed site installations. This support may be performed at the contractors'

facility, NSWC-PCD or other locations including at field duty stations and aboard Naval ships or SOF mobility craft.

3.11.2 Engineering and Technical Documentation Updates - The contractor shall provide support to the Government by providing input to the development, review, update and maintenance of engineering and technical documentation and associated lists for fielded IT solutions including software and hardware. This documentation may include items such as computer, software, and firmware documentation, engineering drawings and parts lists, specifications, technical reports, design documentation, technical data packages, failure reports, engineering change documentation, test plans, test reports, certification packages, and temporary alteration packages Naval shipboard installations for special operations and related programs.

3.11.3 Telecommunications Support and Maintenance. The contractor shall provide licenses as required and on-going support and annual maintenance for each license as directed by the Government.

3.12 Reserved.

4.0 Performance Matrix.

Task	Metric Type	Performance Standard	Performance Indicator	Acceptable Quality Levels	Surveillance Method
3.1 Provide Technology Solutions & Technology Insertion Support	Quality, Efficiency	Technical Reports, presentations, and project documents are thorough, accurate and timely	Completeness, accuracy, timeliness	Meet PWS requirements 95% of the time	Random Checks; Observation; Complaints; GTL reviews documentation on a monthly and quarterly basis
3.2 Provide Integration Technical Support	Quality, Efficiency	Technical Reports, presentations, and project documents are thorough, accurate and timely	Completeness, accuracy, timeliness	Meet PWS requirements 95% of the time	Random Checks; Observation; Complaints; GTL reviews documentation on a monthly and quarterly basis
3.3 Provide Hardware Engineering Technical Support	Quality, Efficiency	Technical Reports, presentations, and project documents are thorough, accurate and timely	Completeness, accuracy, timeliness	Meet PWS requirements 95% of the time	Random Checks; Observation; Complaints; GTL reviews documentation on a monthly and quarterly basis
3.4 Provide Software Solutions Engineering Support	Quality, Efficiency	Technical Reports, presentations, and project documents are thorough, accurate and timely	Completeness, accuracy, timeliness	Meet PWS requirements 95% of the time	Random Checks; Observation; Complaints; GTL reviews documentation on a monthly and quarterly basis

3.5 Provide Systems Engineering and Technical Support	Quality, Efficiency	Technical Reports, presentations, and project documents are thorough, accurate and timely	Completeness, accuracy, timeliness	Meet PWS requirements 95% of the time	Random Checks; Observation; Complaints; GTL reviews documentation on a monthly and quarterly basis
3.6 Provide Computer Hardware & Software Integration	Quality, Efficiency	Technical Reports, presentations, and project documents are thorough, accurate and timely	Completeness, accuracy, timeliness	Meet PWS requirements 95% of the time	Random Checks; Observation; Complaints; GTL reviews documentation on a monthly and quarterly basis
3.7 Model Development and Prototyping	Quality, Efficiency	Technical Reports, presentations, and project documents are thorough, accurate and timely	Completeness, accuracy, timeliness	Meet PWS requirements 95% of the time	Random Checks; Observation; Complaints; GTL reviews documentation on a monthly and quarterly basis
3.8 Program Support	Quality, Efficiency	Technical Reports, presentations, and project documents are thorough, accurate and timely	Completeness, accuracy, timeliness	Meet PWS requirements 95% of the time	Random Checks; Observation; Complaints; GTL reviews documentation on a monthly and quarterly basis
3.9 Test Support	Quality, Efficiency	Technical Reports, presentations, and project documents are thorough, accurate and timely	Completeness, accuracy, timeliness	Meet PWS requirements 95% of the time	Random Checks; Observation; Complaints; GTL reviews documentation on a monthly and quarterly basis

3.10 Logistics Support	Quality, Efficiency	Technical Reports, presentations, and project documents are thorough, accurate and timely	Completeness, accuracy, timeliness	Meet PWS requirements 95% of the time	Random Checks; Observation; Complaints; GTL reviews documentation on a monthly and quarterly basis
3.11 IT System Sustainment	Quality, Efficiency	Technical Reports, presentations, and project documents are thorough, accurate and timely	Completeness, accuracy, timeliness	Meet PWS requirements 95% of the time	Random Checks; Observation; Complaints; GTL reviews documentation on a monthly and quarterly basis

5.0 Task Order Deliverables. All deliverables shall be delivered to the Client Representative no later than the dates specified in the Performance Matrix or other Government-approved schedule. All deliverables become property of the Government.

5.1 Initial Business Meeting. Within ten (10) work days following the task award date, the contractor shall meet with the Client Representative to review goals and objectives of this task order and to discuss technical requirements.

6.0 Records/Data. All data and data rights associated individual task orders under this task order become the property of the U. S. Government in accordance with **FAR 52.227-14, Rights in Data-General (Dec 2007)**.

7.0 Inspection and Acceptance. Inspection and acceptance will occur in accordance with *FAR 52.246-6, Inspection of Services – Time and Material and Labor Hour (May 2001)*. In the absence of other agreements negotiated with respect to time provided for Government review, deliverables will be inspected and the contractor notified of the Client Representative's or Program Manager's findings within five (5) work days of normally scheduled review. If the deliverables are not acceptable, the Client Representative or Program Manager will notify the contractor immediately. Acceptance of invoices shall constitute acceptance of performance.

7.1 Quality Control. The contractor shall provide and maintain a Quality Control Plan (QCP) that contains, as a minimum, the items listed below to the GSA Contracting Officer for acceptance not later than ten (10) calendar days after award. The GSA Contracting Officer will notify the contractor of acceptance or required modifications to the plan. The contractor shall make appropriate modifications and obtain acceptance of

the plan within thirty (30) calendar day from the date of award. The QCP shall include the following minimum requirements:

- a. A description of the inspection system to cover all major services and deliverables. The description shall include specifics as to the areas to be inspected on both a scheduled and unscheduled basis, frequency of inspections, and the title of inspectors.
- b. A description of the methods to be used for identifying and preventing defects in the quality of service performed.
- c. A description of the records to be kept to document inspections and corrective or preventative actions taken.
- d. All records of inspections performed shall be retained and made available to the Government upon request throughout the task order performance period, and for the period after task order completion, until final settlement of any claims under this task order.

7.2 Quality Assurance. The Government will evaluate the contractor's performance of this task order. For those tasks listed in the Performance Matrix, the Client Representative or other designated evaluator will follow the method of surveillance specified in this task order. Government personnel will record all surveillance observations. When an observation indicates defective performance, the client Program Manager or other designated evaluator will require the contractor manager or representative at the site to initial the observation. The initialing of the observation does not necessarily constitute concurrence with the observation. It acknowledges that the contractor has been made aware of the non-compliance. Government surveillance of tasks not listed in the Performance Matrix or by methods other than those listed in the Performance Matrix (such as provided in the Inspection clause) may occur during the performance period of this task order. Such surveillance will be done according to standard inspection procedures or other task order provisions. Any action taken by the GSA Contracting Officer as a result of surveillance will be according to the terms of the task order.

8.0 Task Order Terms and Conditions. In accordance with the PWS Section 3.0, the contractor shall perform deliverables in the form of technical projects, IT studies, implement IT solutions, and sustain IT capabilities for Mission Deployed Systems and Special Programs as set forth in PWS Sections 3.1 to 3.12. The process that these projects and studies will be accomplished is through a Contract Action Request (CAR) that will be submitted for contractor action, funding, and performance.

8.0.1 Contract Action Request. Once a NSWC customer has an approved and funded a Project or Study, a CAR form shall be documented to identify the CAR Number, Customer Contract Info, Title of Support, Agency, Agency Supported, Estimated Amount, Period of Performance, Description of Effort, and other project management information as required or needed. An Example CAR form is provided in the PWS Section 11.4. The CAR Numbering Format is in PWS section 12.0.

The CAR must be authorized by the Client Representative (CR). The CAR must be within scope and funding ceiling of the task order and all other applicable requirements. CAR can be incrementally funded as per Section 1.7. The proposed CAR will be submitted by the approving Client Representative to the GSA Customer Account Manager (CAM) for GSA Contracting Officer final authorization signature. The approved CAR request shall be posted in ITSS and an Action Memo.

All CAR reports in ITSS and description within this PWS will be UNCLASSIFIED.

8.0.2 CAR contractor proposals and approval: In order to allow the contractor to provide a CAR technical plan and estimated contractor cost, a task modification will be conducted. GSA will issue a "Request for Quote" (RFQ) to the contractor to provide the contractor's CAR technical plan and cost estimate. The RFQ will include the due date and any other CAR data necessary such Security Classification, CAR Period of Performance for technical services or required delivery date and delivery location for CAR Technical Project deliverable.

- All CAR project or studies that required Security Classification, the technical description and requirement will be provided by the NSWC Client Representative in a proper a secured NSWC location, but not in the GSA PWS or contract file. All CAR cost will be listed as UNCLASSIFIED in ITSS. If required the GSA CAM (with the required clearance level) will ensure that all CAR's are within scope of the overall Task Order.
- Based on the technical requirements of the CAR, Technical Services that will require a CAR Period of Performance will be financially described as **Severable** and Technical Projects that require a delivery date will be financially described as **Non-Severable**.

The contractor shall respond with a cost estimate that includes a CAR technical plan and estimated contractor cost, with a breakout of Alliant labor categories, hours, travel, and materials, as applicable. Each CAR quote shall include:

- a. Technical Plan containing the specifics of the work to be performed by the contractor.
- b. Deliverable and critical milestones, as applicable.
- c. Acceptance criteria, consistent with the terms and conditions of this PWS and Alliant Contract.
- d. Estimated Contractor Cost. CARs may include a work breakdown with specific costs for the level of effort, at the Contracting Officer's discretion.
- e. Government Furnished Equipment (GFE), if applicable.

- f. Government Furnished Information (GFI), if applicable.

Upon review and funding the GSA Contracting Office will issue a Bilateral Task Modification with CAR cost ceiling and funding ceiling in section 14 of the GSA -30 awarded through ITSS. No contractor performance on the CAR shall be made without government contract authorization and funding of the CAR.

8.0.3 CAR Tasks, Funding and Administration: To facilitate the proper separation of funding for each CAR, GSA will use an ITSS system function called “Task Items”. These Task Items will facilitate the separation of CAR funding within a period of performance, or Delivery Date. Each Task Item has its own attributes and funding obligation requirements. A new Task Item will be assigned and will be set up at the time of Bilateral Task Modification, (as in Section 8.0.2 above) to the Basic Task Order Award.

This Alliant task order is Time and Material (T&M) type. Accordingly, CARs shall be T&M type in accordance with FAR 52.216-31. CARs will not be Cost Reimbursement type. A T&M CAR can be for severable services with a period of performance and quoted with Labor Rates and Hours, Travel, Subcontract or Other Direct Cost Items. A T&M CAR may also be for nonseverable services and include a specific Delivery Date for the nonseverable CAR requirement.

This Task Item organization will facilitate the management for Contractor RFQ quote postings, funding, and invoicing for each CAR. If the funding and management of the CAR is general in nature (Severable and Annual Funding), such as Contractor Program Support or other centralized contractor requirement, a CAR Task will be established within the “Base Year” or “Option Year 1” as a general Task Item. If a given CAR has the requirements that require a separation of funding, a unique Task Item will be established to provide separated funding and Invoice / Billing Management. Because Task Item management requires a separate data entry point for quotes, funding, and invoice management, the system will not allow mixing or combining funding between Task Items.

The following steps will take place for a general (Severable and Annual Funding) CAR Task:

1. After an approved CAR request is posted in ITSS as an Action Memo, a Task Modification RFQ is issued by GSA, to receive the Contractor Technical Plan and cost estimate, (as described in 8.0.2).
2. When the Contracting Officer issues the Modification award, the CAR project, funding will be certified. Any new incremental funding, deobligation of funding or changes to the CAR cost ceiling will require a new task modification.

3. CAR Task will be established within the “Base Year”, “Option Year 1”, “Option Year 2”, “Option Year 3”, or “Option Year 4”, as required for a general Task Item.

However, if the CAR funding require separation due to agency resources, appropriation(s), and/or functional administration (Severable or Non Severable), a unique CAR Task Item will be established within ITSS. A list of CAR Task Item numbers will be documented in Section 12.0.

Each CAR Task Item will be within the Scope of this Task Order, as in Section 2.0. The following steps will take place for unique CAR Task Items:

1. After an approved CAR request is posted in ITSS as an Action Memo, a Task Modification RFQ is issued by GSA, to receive the Contractor Technical Plan and cost estimate, (as described in 8.0.2).
2. If the funding of the CAR requires separation, due to agency resources, appropriation(s), and/or functional administration (Severable or Non Severable). This will predicate establishing a unique Task Item.
3. A Task Modification RFQ is issued by GSA, to receive contractor Technical Plan and cost estimate, (as described in 8.0.2). The contractor will post the cost estimate under the unique Task Item.
4. When the Contracting Officer issues the Modification to award to the CAR Task Item project, incremental funding and deobligation of funding will be processed within each CAR Task Item. When the CAR Task Item ends, or is delivered, the Task Item will be close, and not be used, or duplicated for any other purpose.

8.1 Place of Performance. The Project Work shall be primarily performed on-site within Government facilities at NSWC PCD, Panama City, Florida. However, the Government is not providing Contractor Office Space. The Contractor shall perform portions of the work at contractor facilities. The government will not pay for local travel, and will expect contractor to be at the government facilities during normal working hours. In the case of approved CARs for offsite technical projects the Contractor will have to travel to temporary duty locations to support various planning, liaison, and task execution activities including site and ship surveys, shipboard and ground site or maritime installations, repairs, maintenance and system upgrades. The contractor may be required to travel to services various locations CONUS and OCONUS locations as directed by the Government. (For specific details, see Section 8.8, Contractor Furnished Items and Facilities and Section 8.10.1, Travel).

8.1.1 Mission Essential Services Determination: Performance of Services during crisis declared by the President of the United States, the Secretary of Defense, or Overseas Combatant Commander. The performances of these services are considered to be Non-

Mission essential during time of crisis. Should a crisis be declared, the Contracting Officer or his/her representative will verbally advise the Contractor of the revised requirements, followed by written direction.

- 8.1.2 Continuation of Operations Plan:** NSWC PCD, FL is located on the Gulf Coast of Florida and is subject to mandatory evacuations as are the majority of Bay and neighboring county residents in the event of minor and major hurricanes. The first priority is the safety of all government and contractor personnel. If the Commanding Officer of the Base declares an Emergency that will close the base, all contractor personnel shall depart the base and take personal safety measures. If requested by the COR and approved by the Contracting Officer, Contractor personnel may Telework on their assigned task. Any Contractor personnel working CONUS or OCONUS, whose work is not affected by the base closure may still work on task or return to their duty Place of Performance in accordance to PWS Section 8.10.1 Travel. Since this task type is Time and Material, only hours actually worked on behalf of the government will be accounted for reimbursement. Any Contract Action Item (CAR) affected by an emergency base closure that had a quoted delivery date will be reevaluated on a case by case basis, since some CARs will be developed off base or in a CONUS or OCONUS location.
- 8.2 Hours of Operation.** The normal hours of operation shall be Monday through Friday from 7:30 AM to 4:30 PM local time (excluding Federal holidays and base closures), except when working at a contractor facility or a deployed location.
- 8.2.1 Overtime.** Overtime is anticipated on this task order during at sea tests, installations at other bases, facility's, or ships not located near Panama City, Fl. Any use of overtime must be pre-approved in writing by the Client Representative.
- 8.2.2 Extended Hours.** Extended hours may be authorized on this task order. Extended hours are defined as any hours in excess of eighty (80) hours in a two (2) week billing period. Any use of extended hours must be pre-approved in writing by the Client Representative.
- 8.3 Task Management.** The client shall identify a Client Representative. Management of this task will be performed by GSA through the Client Representative. The Client Representative will provide technical assistance and clarification required for the performance of this task, participate in project meetings, and receive task order deliverables. Deliverables must be submitted through or documented within GSA's IT Solutions Shop (ITSS) web-based order processing system for client acceptance.
- 8.3.1 Contracting Officer's Representative (COR) Designation.** Pursuant to DFARS 252.201-7000, after task order award, the GSA Contracting Officer will appoint a COR and issue a COR appointment letter stating the authority for the COR. The contractor will receive a copy of the written designation. The COR is the same person as the GSA Client Representative (CR) listed in Section 1.1.

8.4 Key Personnel. The contractor shall designate a program manager or equivalent position as key personnel. Prior to award, the contractor is not required to identify key personnel by name. If awarded this order, the contractor shall identify key personnel by name and ensure that any substitution of key personnel provides an equally or higher qualified individual. Any substitution of personnel must be of equally qualified individuals as those identified in the contractor's quote. Key personnel may not be added nor removed from the task without written notice to the GSA Contracting Officer. The written notice must be submitted at least 15 days prior to personnel actions.

8.4.1 Expertise. The contractor is responsible for providing personnel who are fully qualified to perform the requirements identified in this performance work statement. The contractor is responsible for providing personnel who possess:

- Experience in design, manufacture, and sustainment of Maritime systems.
- Knowledge/experience with Naval operations.
- Knowledge/experience in the Intelligence community.
- Knowledge of Naval and Fleet IT based ISR systems which include acoustic and non acoustic sensors.
- Information assurance for Maritime ISR systems aboard Navy ships and for C4ISR systems which interface with DOD systems.
- Knowledge of Special Operations and Naval special warfare remote sensor systems and C4ISR systems networks
- Knowledge of advanced surveillance and security systems for fixed and mobile facilities including DOD information assurance requirements.
- Knowledge of and experience in Local Area Network (LAN) design, operation, maintenance, troubleshooting, and sustainment.
- Knowledge of modeling and simulation .

8.5 Disclosure of Information. Information made available to the contractor by the Government for the performance or administration of this effort shall be used only for those purposes and shall not be used in any other way without the written agreement of the GSA Contracting Officer. The contractor agrees to assume responsibility for protecting the confidentiality of Government records, which are not public information. Each contractor or employee of the contractor to whom information may be made available or disclosed shall be notified in writing by the contractor that such information may be disclosed only for a purpose and to the extent authorized herein.

8.6 Limited Use of Data. Performance of this task order may require the contractor to access and use data and information proprietary to a Government agency or Government contractor which is of such a nature that its dissemination or use, other than in performance of this effort, would be adverse to the interests of the Government and/or others. Contractor and/or contractor personnel shall not divulge or release data or information developed or obtained in performance of this effort, until made public by the

Government, except to authorize Government personnel or upon written approval of the GSA Contracting Officer. The contractor shall not use, disclose, or reproduce proprietary data that bears a restrictive legend, other than as required in the performance of this effort. Nothing herein shall preclude the use of any data independently acquired by the contractor without such limitations or prohibit an agreement at no cost to the Government between the contractor and the data owner which provides for greater rights to the contractor.

8.7 Government Furnished Information. The Government will provide the Contractor with documentation as required. Coordination of specific information will be made with individual NSWC PCD Project Managers at the time of order. All government furnished information (GFI) and government furnished Material (GFM) shall be returned at the completion of this task order. The Government will provide the following within 5 days after award of the order:

- (a) DoD Directive 5000.1
- (b) DoD Directive 5000.2
- (c) USSOCOM Directives 700-10 and 70-1

8.8 Government Furnished Items and Facilities. Except for those items or services stated as Government furnished, the contractor must furnish everything needed to perform this task order according to all its terms. As stated in Section 8.1 the task work shall be primarily performed on-site within Government facilities at NSWC PCD, Panama City, Florida. However, the Government cannot furnish Contractor Office Space. It is expected that the Contractor provide its own secure office space in support of this task, up to Secret level. These contractor facilities will be locally established in the Bay County Area, and approved by the Government. The contractor shall also provide training that is necessary for contractor personnel at their own expense.

8.9 Other Direct Costs (ODCs). The Government may require the contractor to purchase hardware, software, firmware, related supplies/warranties/help desk requirements, technical refresh and other support as needed that are integral and necessary for the performance of this task order. ODCs are ancillary in nature and integrally related to the contractor's ability to perform the service being acquired, i.e., they must be necessary for the completion of the task. That is, the acquisition of ODCs cannot be the primary purpose of a task order. An ODC must satisfy the criteria expressed within the scope of the task order and must not duplicate costs covered in other areas of the task order. Such requirements will be identified at the time the task order is issued or may be identified during the course of an order, by the Government or the contractor.

- a.** ODCs for materials and/or supplies necessary for performance of this task order shall be reimbursed in accordance with the billing and payment clauses of this task order. The GSA Contracting Officer will establish a not-to-exceed ODC ceiling and determine the fair and reasonableness of the proposed price/prices. Materials on T&M Orders must comply with FAR 52.232-7 Payments Under Time-and-Materials and Labor Hour Contracts (Feb 2007). Indirect Costs on T&M Orders must comply with

FAR 52.232-7 Payments Under Time-and-Materials and Labor Hour Contracts (Feb 2007).

- b. Prior to acquiring ODCs, the contractor shall submit a request form (in contractor format) to the Client Representative for verification and approval. This form must identify the item(s) to be purchased, estimated cost(s), vendor, and reason for purchase.
- c. The Client Representative will then submit the ODC request to GSA through an action memo via ITSS. The GSA Contracting Officer is responsible for the review and approval of the request. In some instances, a task order modification may be required to acquire the ODC. In that situation, the ODC may not be purchased prior to award of the modification.
- d. The Government has established a total not-to-exceed ODC budget of \$26,689,347.75 for the entire effort. A 3.25% escalation is assumed.

	Materials / Services	Information Technology Support
Base Year:	\$2,000.00	\$5,000,000.00
Option Year 1	\$2,065.00	\$5,162,500.00
Option Year 2	\$2,132.11	\$5,330,281.25
Option Year 3	\$2,201.41	\$5,503,515.39
Option Year 4	\$2,272.95	\$5,682,379.64

- e. Hardware shall only be purchased under this Task Order if it is connected and/or integral to the services being performed. There will be no production or limited production buys of hardware under this Task Order. Contractor shall possess Defense Contract Audit Agency (DCAA) approved procurement system. The Contractor shall provide notification to the Contracting Officer prior to award of any subcontract that exceeds the simplified acquisition threshold. The Contracting Officer will review the Contractor's notification and supporting data to ensure that the proposed subcontract is suitable and provide consent pursuant to FAR 52.244-2, Subcontract (June 2007).

8.10 Reimbursable Costs. The inclusion of reimbursable costs is a direct allocation of costs associated with support of this task order. All reimbursable costs must be in conformance with the task order requirements and authorized by the Client Representative and the GSA Contracting Officer.

8.10.1 Travel. The contractor may be required to travel to services various locations CONUS and OCONUS locations as directed by the Government. All travel must be authorized by the CR and be in compliance with the task order and all other applicable requirements. Travel cost will not be approved for local travel, (less than 50 miles) from the NSWC PCD. All travel must be performed in accordance with the Federal Joint Travel Regulation (JTR) to include per diem limits of reimbursements.

- a. Travel will be reimbursed at actual cost in accordance with the limitations set forth in **FAR 31.205-46**. Profit shall not be applied to travel costs. Contractor may apply indirect costs to travel in accordance with the contractor's usual accounting practices consistent with **FAR 31.2**. The contractor shall ensure that the requested travel costs will not exceed the amount authorized in this task order.

A contractor-generated travel authorization request form shall be submitted to the CR, ACR for authorization signature. The approved travel request shall be posted in ITSS and an Action Memo prior to the travel. The form shall identify the name(s) of travelers, dates of trip(s), location(s), estimated cost(s), purpose and an estimate of the remaining travel funds available. No travel shall be made without government authorization. The contractor shall also submit the Travel Expense Summary (as listed in Section 11.4) into ITSS Invoice Acceptance Information form when submitting monthly invoices.

- c. The Government will establish the locations and the duration of travel as required.
- d. The Government has established a total not-to-exceed travel budget of **\$3,220,000.00**

Base Year: \$600,000.00
Option Year 1: \$619,500.00
Option Year 2: \$639,634.00
Option Year 3: \$660,422.00
Option Year 4: \$681,886.00

- e. Furthermore, the contractor must clearly identify any subcontractor or team member indirect costs.

8.11 Privacy Act. Work on this project may require that personnel have access to Privacy Information. Personnel shall adhere to the Privacy act, Title 5 of the U.S. Code, Section 552a and applicable agency rules and regulations.

8.12 Security. The Contractor will be required to provide a minimum of two key personnel that can be cleared to access classified information and attend meetings up to and including the Top Secret, Sensitive Compartmented Information (SCI) level at NSWC PCD and other Government and Contractor Facilities as required. Additional personnel may need to be cleared as required. The highest level of the work at the contractor's facility will be at the Genser Secret level. The requirements of the attached DD Form 254 apply. Contractor personnel requiring access to NSWC PCD and other military facilities are subject security and Visit Request requirements. All contractor personnel requiring user level access to DON or DoD networks and information systems, system security and network defense systems, or to system resources providing visual access and/or ability to input, delete or otherwise manipulate sensitive information without controls to identify

and deny sensitive information are required to have a favorably adjudicated NACLC with clearance eligibility determined by DISCO.

8.13 Information Security Requirements

a. Controlled Unclassified Information (CUI):

Controlled unclassified information (CUI) is official information that requires the application of controls and protective measures for a variety of reasons and has not been approved for public release, to include technical information, proprietary data, information requiring protection under the Privacy Act of 1974, and Government developed privileged information involving the award of contracts.

CUI is a categorical designation that refers to unclassified information that does not meet the standards for National Security Classification under Executive Order 12958, as amended, but is (a) pertinent to the national interest of the United States or to the important interests of entities outside the Federal Government, and (b) under law or policy requires protection from unauthorized disclosure, special handling safeguards, or prescribed limits on exchange or dissemination.

b. Minimum Requirements for Access to Controlled Unclassified Information (CUI): Prior to access, contractor personnel requiring access to DON controlled unclassified information (CUI) or "user level access to DON or DoD networks and information systems, system security and network defense systems, or to system resources providing visual access and/or ability to input, delete or otherwise manipulate sensitive information without controls to identify and deny sensitive information" who do not have clearance eligibility are required to submit a Questionnaire for Public Trust Positions (Standard Form 85P) through the cognizant Facility Security Officer or contractor entity representative to NSWC PCD Security, for a suitability determination by DON Central Adjudication Facility.

c. Minimum Protection Requirements for Controlled Unclassified Information (CUI): Contract deliverables taking the form of unclassified limited-distribution documents (e.g., For Official Use Only (FOUO), Distribution Statement Controlled) are not authorized for public release and, therefore, shall not be posted on a publicly accessible web server or electronically transmitted via E-Mail unless appropriately encrypted.

8.14 Operations Security

a. Operations Security (OPSEC) is concerned with the protection of critical information: facts about intentions, capabilities, operations, or activities that are needed by adversaries or competitors to bring about failure or unacceptable consequences of mission accomplishment.

Critical information includes information regarding:

- Operations, missions, and exercises, test schedules or locations;
- Location/movement of sensitive information, equipment, or facilities;
- Force structure and readiness (e.g., recall rosters);
- Capabilities, vulnerabilities, limitations, security weaknesses;
- Intrusions/attacks of DoD networks or information systems;
- Network (and system) user IDs and passwords;
- Movements of key personnel or visitors (itineraries, agendas, etc.); and
- Security classification of equipment, systems, operations, etc.

b. The contractor, subcontractors and their personnel shall employ the following countermeasures to mitigate the susceptibility of critical information to exploitation, when applicable:

- Practice OPSEC and facilitate OPSEC awareness;
- Immediately retrieve documents from printers assessable by the public;
- Shred sensitive and Controlled Unclassified Information (CUI) documents when no longer needed;
- Protect information from personnel without a need-to-know;
- When promulgating information, limit details to that essential for legitimacy;
- During testing and evaluation, practice OPSEC methodologies of staging out of sight, desensitization, or speed of execution, whenever possible.

8.15 Clearances. The highest level of security clearance required for this effort is TOP SECRET/SCI. However, the majority of the effort is at the SECRET level. Clearance Levels will be determined at time of the CAR approval (as per PWS Section 8.0.1). TOP SECRET/SCI clearances will be minimal and authorized by the Client Representative on an as-needed basis only. However, the contractor shall maintain personnel who are TS/SCI eligible. The contractor does require a SECRET facility clearance and SECRET safeguarding capabilities (collateral only) by time of award. The contractor will have access to SCI, NON-SCI intelligence information, and For Official Use Only (FOUO) information. In performing these task order requirements, the contractor will receive and generate classified information, fabricate, modify, or store classified hardware, and have Operations Security (OPSEC) requirements. The contractor is responsible for providing employee clearance information to the Client Representative and/or local security officer for use in preparing a DD-254 form. Contractor key personnel performing on this task order shall have a SECRET clearance at the start of the task order.

8.16 Monthly Status Report. The contractor shall identify and report all program management actions and the financial management status in a Monthly Status Report (MSR), and as requested by the Government. Report shall be due ten (10) work days following the close of the calendar month. An invoice may not be used in lieu of any portion of this report. This report shall be electronically delivered to the CR via ITSS and, at a minimum, contain the following information:

- a.** Task order number

- b. Task order title
- c. Reporting period
- d. Brief description of requirements
- e. Brief summary of accomplishments during the reporting period and significant events regarding the task order, including the associated contractor employee names
- f. Any current or anticipated problems
- g. Staffing changes
- h. Brief Summary of activity planned for the next reporting period
- i. Description of any travel or unique services provided
- j. Deliverable summary (deliverable name, due date, % completed, submittal date, comments)
- k. Billing summary:
 - (1) Labor hours for each skill level (SL) category (specify the contractor employee name and SL);
 - (2) Total labor charges for each skill category;
 - (3) Support Items. Support Items must be individually itemized and specified by each individual category, i.e. travel and per diem, training, security check fees, commodities;
 - (4) Total Support Item charges including G&A - if allowed;
 - (5) Total monthly charges.

Note: Travel charges must include the traveler's name, dates of travel, destination, purpose of travel and cost for each trip.

8.17 Personal Service. GSA will not issue orders to provide services prohibited by **FAR Part 37.1**. The administration and monitoring of the contractor's performance by GSA or the Client Representative shall not be as detailed or continual as to constitute supervision of contractor personnel. Government personnel may not perform any supervisory functions for contractor personnel, such as interviewing, appraising individual performance, scheduling leave or work, or directing how to perform work.

GSA meets the needs of its clients for support through non-personal services contracts/task orders. To counter the circumstances that infer personal services and to preserve the non-personal nature of the contract/task order, the contractor shall adhere to the following guidelines in the performance of the task.

- a. Provide for direct supervision of all contract employees assigned to the task.
- b. Refrain from discussing the issues such as skill levels and hours, salaries, cost and funding data, or administrative and personnel matters affecting contractor employees with the client.
- c. Ensure close communication/coordination with the GSA Customer Account Manager, reporting problems to them as they occur (not waiting for a meeting).
- d. Do not permit Government officials to interview potential contractor employees, discuss individual performance, approve leave or work scheduling of contractor

- employees, terminate contractor employees, assist contractor employees in doing their jobs or obtain assistance from the contractor in doing Government jobs.
- e. Do not assign contractor personnel to work under direct Government supervision.
 - f. Maintain a professional distance from Government employees.
 - g. Provide contractor employees with badges, if appropriate, identifying them as contractors.
 - h. Ensure proper communications with the Government. Technical discussions and Government surveillance are acceptable, but the Government cannot tell the Contractor how to do the job.
 - i. Assign a task leader to the task order. The task leader or alternate shall be the only one who accepts tasking from the assigned Government point of contact or alternative.
 - j. When travel is required for the performance on a task, contractor personnel are only to travel as directed by their contract management.

8.18 Section 508 Compliance. All electronic and information technology (EIT) procured through this task order must meet the applicable accessibility standards at 36 CFR 1194, unless an agency exception to this requirement exists. 36 CFR 1194 implements Section 508 of the Rehabilitation Act of 1973, as amended, and is viewable at <http://www.section508.gov>.

8.19 Past Performance. The Government will provide and record Past Performance Information for acquisitions over \$150,000 utilizing the Contractor Performance Assessment Reporting System (CPARS). The CPARS process allows contractors to view and comment on the Government's evaluation of the contractor's performance before it is finalized. Once the contractor's past performance evaluation is finalized in CPARS, it will be transmitted into the Past Performance Information Retrieval System (PPIRS).

8.20 Performance Based Requirements. This requirement is performance based. The contractor's performance will be evaluated by the government as described in the Quality Assurance Surveillance Plan (QASP). The first evaluation will cover the period ending six months after date of contract award with successive evaluations being performed at the end of each twelve-month period of performance thereafter until the contractor completes performance under all tasks. Evaluations will be posted to the Contractor Performance Assessment Report System (CPARS).

8.21 Contingency Response Support. In the event of a national defense, national disaster, or similar crisis, the contractor shall provide, as directed by the Government lead, a contingency response capability to rapidly assist NSWC PCD Code A43-A44 in the documentation and assessment of operational shortfalls or capability gaps, situational analyses, identification of potential IT solutions, and systems engineering recommendations to help mitigate loss of life or property to U.S. personnel. The contractor shall assist NSWC PCD Code A43-A44 in the establishment of emergency IT networks, databases, web sites, or obtaining peripheral IT support equipment (i.e. COTS routers, servers, OS licenses) in response to such disasters until relieved by the local Government lead or return to normal operations has been declared.

8.22 Contractor Conversion. This is to give notice that the Government may convert all, some, or none of the contractor positions to Civil Service at some time during the life of this task order. The support provided under this task order may or may not be affected.

8.23 Distribution Limitations Statement. Technical documents generated under this delivery order shall carry the following Distribution Limitation Statement. Word-processing files shall have the statements included in the file such that the first page of any resultant hard copy shall display the statements. Additionally, each diskette delivered shall be marked externally with the statements and proper security classification.

DISTRIBUTION AUTHORIZED TO DOD AND U.S. DOD CONTRACTORS ONLY;
ADMINISTRATIVE /OPERATIONAL USE, (DATE STATEMENT APPLIED).
OTHER REQUESTS FOR THIS DOCUMENT SHALL BE REFERRED TO NSWC
PCD (Code A43).

NO DISTRIBUTION OF THIS DOCUMENT SHALL BE MADE TO DTIC.
NO SECONDARY DISTRIBUTION AUTHORIZED WITHOUT PRIOR WRITTEN
APPROVAL OF NSWC PCD (Code A43).

WARNING - This document contains technical data whose export is restricted by the Arms Export Control Act (Title 22, U.S.C., Sec 2751, et seq.) or the Export Administration act of 1979, as amended Title 50, U.S.C., app 2401 et seq. Violations of these export laws are subject to severe criminal penalties. Disseminate in accordance with provisions of DoD Directive 5230.25.

Destruction Notice - For classified documents, follow the procedures in DoD 5220.22-M, National Industrial Security Program Manual, Chapter 5, Section 7, or DoD 5200.1-R, Information Security Program regulation. For unclassified, limited documents, destroy by any method that will prevent disclosure of contents or reconstruction of the document.

8.24 Release of Information. All technical data provided to the contractor by the Government and/or developed by the contractor for the government shall be protected from public disclosure in accordance with the markings contained thereon and by paragraphs 8.0 and 9.0 above. All other information relating to the items to be delivered or services to be performed under this contract, including hardware contractor proprietary information may not be disclosed by any means without prior approval of the appropriate NSWC PCD authority. Dissemination or public disclosure includes, but is not limited to: permitting access of such information by foreign national or by any other persons or entities; publication of technical or scientific papers; advertising; or any other proposed public release. The contractor shall provide adequate physical protection of such information so as to preclude access by any person or entity not authorized such access by the Government.

8.25 Organizational Conflicts of Interest (OCI): The guidelines and procedures of FAR 9.5 will be used in identifying and resolving any issues of OCI at the task order level.

Regarding OCI issues, orders may incorporate more specific terms and conditions including but not limited to restrictions, in the government's discretion, corresponding to the particular requirements of each order.

All actual or potential OCI situations shall be handled in accordance with FAR Subpart 9.5. "Offeror" as used in this solicitation section addressing OCIs shall include all vendors that the company submitting this proposal has entered into a contractor teaming agreement or prime contractor subcontractor relationship with in connection with its proposal submission for this acquisition.

If the Offeror is currently providing support or anticipates providing support to the Government that presents an actual or potential OCI with the requirements for this acquisition, OR, If the Offeror is currently performing or anticipates performing any other work for the Government under any proposal for any solicitation relating to the requirements for this order, the Offeror shall include in its proposal submission:

- (1) a statement identifying and describing the actual or potential OCI, and
- (2) a proposed OCI mitigation plan detailing the offeror's recommendation for how the potential OCI may be avoided, neutralized and/or mitigated.

If the Government determines an OCI cannot avoided, neutralized, or mitigated, the offeror may be excluded from consideration for award.

In the event that this Task Order requires activity that would create an actual or potential conflict of interest, the Contractor shall:

- a. Notify the GSA Contracting Officer of the actual or potential conflict, and not commence work on any task requirement that involves a potential or actual conflict of interest until specifically notified by the GSA Contracting Officer to proceed;
- b. Identify the conflict and recommend to the GSA Contracting Officer an alternate tasking approach which would avoid the conflict;
- c. If the GSA Contracting Officer determines that it is in the best interest of the Government to issue the Order, notwithstanding a conflict of interest, a request for waiver shall be submitted in accordance with FAR 9.503.
- d. Additionally, each contractor employee assigned to this task order shall sign an Organizational Conflict of Interest Statement. (See Attachments in Section 11) The contractor shall submit the executed Organizational Conflicts of Interest Statements through ITSS Action Memo for Government Approval.

9.0 Invoices and Payment Information.

9.1 Payment Information. The contractor shall provide the following payment information for GSA use. It must be an exact match with the information under the contract number in the ITSS Contract Registration (not the contractor's company or individual representative's registration) as well as with the information under the contractor's Data Universal Numbering System (DUNS) number in the Central contractor Registration (CCR), <http://www.ccr.gov>. Mismatched information will result in rejected purchase orders and payments.

- a. Company Name – Legal Business Name and Doing Business As (DBA) Name
- b. Mailing Address – Contact and Address Information
- c. Remittance Address – Remit To Address Information
- d. Employer's Identification Number – Federal Tax ID
- e. DUNS (Data Universal Numbering System)

9.2 Invoice Information. The contractor shall provide the following information on each invoice submitted to ITSS and GSA's finance center.

- a. Invoice Number – do not use any special characters; ITSS and the invoice must match
- b. ACT (GSA financial tracking number) Number from GSA Form 300, Block 4
- c. GSA Task Order Number – must match ITSS
- d. Contract Number from GSA Form 300, Block 3
- e. Point of Contact and Phone Number
- f. Remittance Address
- g. Period of Performance for the billing period
- h. Charges, identified by deliverable or line item(s), with a narrative description of the service performed. Labor, reimbursable costs, and other charges (e.g., G&A) must be broken out as follows:
 - (1) Skill Level Number, Associated Skill Level Name, and Employee Name
 - (2) Actual Hours Worked During the Billing Period
 - (3) Travel itemized by individual and trip; backup information is required to substantiate the traveler's name, dates of travel, destination, purpose of travel and cost (airfare, lodging, per diem and other expenses) for each trip. This information must be provided in sufficient detail to allow verification of JTR compliance. See Section 11.4: Travel Expense Summary Spreadsheet.
 - (4) Support items itemized by specific item and amount
- i. Prompt Payment Discount, if offered
- j. Total Invoice Amount – must match the acceptance information posted in ITSS and cannot exceed the current task order ceiling

9.3 Invoice Submittal.

9.3.1 A copy of the invoice for the task and all Task Items, must be submitted to GSA's IT Solutions Shop (ITSS) web-based Order Processing System (<http://itss.gsa.gov>) or future equivalent. The Client Representative and GSA Customer Account Manager must approve the invoice in ITSS prior to payment.

9.3.2 The original invoice must also be submitted to GSA's finance center. This may be done electronically to the finance center web site (<http://www.finance.gsa.gov>) or via regular U. S. mail to this address:

GSA BCEB
P. O. Box 219434
Kansas City, MO 64121-9434

9.3.3 The invoice information posted in ITSS must match the invoice information submitted to GSA's finance center to initiate a receiving report.

9.3.4 The payment information must satisfy a three-way match (ITSS, GSA finance center, and CCR) for the invoice to be successfully processed for payment.

9.3.5 If the contractor submits a revised invoice, the revised invoice must include: 1) a unique invoice number, 2) a brief explanation, and 3) a cross-reference to any previous invoice submittals for tracking purposes and avoiding duplication.

9.3.6 Copies of receipts, travel vouchers, etc., that have been completed in accordance with the applicable Government regulations must be attached to the invoice to support charges for other than employee labor hours. Original receipts shall be maintained by the contractor and made available to Government auditors upon request.

9.3.7 Reimbursable costs must not exceed the limit(s) specified in the task order. The Government will not pay charges that are not specifically identified in the task and approved, in advance, by the Government.

9.3.8 Invoices for final payment must be so identified and submitted when the task has been completed and no further charges are to be billed.

9.3.9 Payment Schedule. The contractor shall invoice for work performed the prior month.

9.4 Task Order Closeout. The contractor shall submit a final invoice and a completed and signed Release of Claims (GSA Form 1142) to the Contracting Officer, within forty-five (45) calendar days after the end of the performance period. After the final invoice has been paid, the contractor shall receive a unilateral modification for task order closeout. Order close-out will be accomplished within the guidelines set forth in FAR Part 4, Administrative Matters, and FAR Pat 42, Contract Administration and Audit Services, specifically utilizing FAR 42.708, Quick-Closeout Procedures

- 10.0 Workload Projection.** This projection is the Government's estimated annual workload based on the requirements in this work statement, and is not intended to be binding on either party or to be the only possible solution. It is based on historical and future needs to sustain the NSWC PCD technical system. This is a performance-based acquisition so offers may vary with respect to the labor mix (labor categories/skill levels) and level of effort quoted. However, an offeror whose quote significantly deviates (more or less than **5%** of the estimated hours) from this workload projection shall provide a rationale in its quote for the significant deviation. **The following chart was updated with clarification of a full Alliant CLIN and Labor Categories and estimated annual labor hours. The total number of Estimated Labor Annual Hours has not change.**

CLIN	Contractor Site Labor Category	Total Estimated Annual Hours
Administration/Clerical		
101C-1	Administration/Clerical (Entry Level)	1,700
101C-2	Administration/Clerical (Journeyman)	2,000
101C-3	Administration/Clerical (Senior)	500
Applications Developer		
102C-1	Applications Developer (Entry)	1340
102C-2	Applications Developer (Journeyman)	4,260
102C-3	Applications Developer (Senior)	2,520
102C-4	Applications Developer (Master)	1,680
Applications Systems Analyst		
103C-1	Applications Systems Analyst (Entry Level)	630
103C-2	Applications Systems Analyst (Journeyman)	2,520
103C-3	Applications Systems Analyst (Senior)	1,890
103C-4	Applications Systems Analyst (Master)	1,260
107C	Computer Scientist	2,000
Configuration Management Specialist		
109C-1	Configuration Management Specialist (Journeyman)	2,000
109C-2	Configuration Management Specialist (Senior)	2,800
109C-3	Configuration Management Specialist (Master)	700
Database Specialist		
112C-2	Database Specialist (Journeyman)	1,800
Disaster Recovery Specialist		

117C	Financial Analyst	3,000
Hardware Engineer		
121C-1	Hardware Engineer (Entry Level)	1,580
121C-2	Hardware Engineer (Journeyman)	6,320
121C-3	Hardware Engineer (Senior)	4,740
121C-4	Hardware Engineer (Master)	3,160
Information Assurance/Security Specialist		
123C-1	Information Assurance/Security Specialist (Entry Level)	470
123C-2	Information Assurance/Security Specialist (Journeyman)	1,880
123C-3	Information Assurance/Security Specialist (Senior)	1,410
123C-4	Information Assurance/Security Specialist (Master)	940
125C	Modeling and Simulation Specialist	1,800
Network Specialist		
126C-1	Network Specialist (Entry Level)	500
126C-2	Network Specialist (Journeyman)	2,000
126C-3	Network Specialist (Senior)	1,500
126C-4	Network Specialist (Master)	1,000
Program / Project Management		
127C	Program Manager	3,000
128C	Project Manager	5,000
Quality Assurance Specialist		
129C-2	Quality Assurance Specialist (Journeyman)	1,800
Subject Matter Expert		
139C-1	Subject Matter Expert (Journeyman)	400
132C-2	Subject Matter Expert (Senior)	4,000
132C-3	Subject Matter Expert (Master)	3,800
133C	Systems Engineer	3,800
134C	Technical Editor	3,500
135C	Technical Writer	3,800
Test Engineer		
136C-1	Test Engineer (Entry Level)	2,000

136C-2	Test Engineer (Journeyman)	3,400
136C-3	Test Engineer (Senior)	2,000
Training Specialist		
137C-1	Training Specialist (Entry Level)	800
137C-2	Training Specialist (Journeyman)	2,000
137C-3	Training Specialist (Senior)	1,000
Voice/Data Communications Engineer		
138C-1	Voice/Data Communications Engineer (Entry Level)	500
138C-2	Voice/Data Communications Engineer (Journeyman)	2,000
138C-3	Voice/Data Communications Engineer (Senior)	3,100
138C-4	Voice/Data Communications Engineer (Master)	3,000

Total Hours Per Year

108,800

Note 1: Overtime is anticipated on this task order during at sea tests, installations at other bases, facility's, or ships not located near Panama City, FL. The Overtime is estimated at 3% of Annual Labor Hours, for each Labor Category.

Note 2: For Base year, estimate Award Date to be 7/01/2012. Quoted hours for Base year can be modified after actual award is established.

Note 3: The Alliant Labor Category Sub Sections row headers such as

Administration/Clerical

Is in the format of the Alliant "Loaded hourly pricing for work done on contractor site (base period)" Excel spreadsheet published 8/12/2011 from the GSA Alliant Pricing Web Page.

The file name: "HRLY_RATE_KTR_SITE_BASE_PERIOD_rev_Aug2011".

11.0 References.

11.1 Definitions & Acronyms.

CAM	Customer Account Manager
COR	Contracting Officer's Representative
CR	Client Representative

DoD	Department of Defense
EMSEC	Emission Security
FAR	Federal Acquisition Regulation
GFE	Government-Furnished Equipment
IA	Information Assurance
IATO	Interim Authority to Operate
ITSS	GSA's IT Solutions Shop (web-based order processing system)
LAN	Local Area Network
PoP	Period of Performance

11.2 Applicable Documents.

The following documents, of the exact issue shown, form a part of this PWS to the extent specified herein. In the event of conflict between the documents referenced herein and the contents of this PWS, the contents of this PWS shall take precedence.

2.1 Military Standards

MIL-DTL-31000B Technical Data Packages

2.2 Non-Government Standards

ASME Y14.100	Engineering Drawing Packages
ASME Y14.34M	Associated Lists (2002)

2.3 Programmatic Documents

N/A

2.4 Other Government Documents

DoDD 5000.1	The Defense Acquisition System, 12 May 2003
CJCSI 3020.01	Managing, Integrating, and Using Joint Deployment Information Systems, 30 May 2000
CJCSI 6212.01B	Interoperability and Supportability of National Security Systems, and Information Technology Systems, 8 May 2000
CJCSI 3170.01C	Joint Capabilities Integration and Development System, 24 June 2003
DoD Architecture Framework Working Group v1.0, 16 January 2003	

2.5 Other Documents

Software Engineering Institute (SEI), DOD Office of the Under Secretary of Defense for Acquisition, Technology, and Logistics [OUSD (AT&L)], CMMI Steering Group, CMMI A-Specification, version 1.6, 6 February 2004

11.3 Information Assurance (IA) Certification.

- a.** Contractors performing IA functions as outlined in DoD 8570.01-M require an Information Assurance Technical (IAT) Level 1 certification within 180 days of date of award of the base period of performance. The personnel filling the positions must obtain and maintain an A+, Network +, System Security Certified Practitioner (SSCP) certification. Contractor personnel are required to register their certifications at <https://www.dmdc.osd.mil/appj/dwc/index.jsp> and provide a copy of their certificate to the unit 8570 monitor to be included in the annual reporting.
- b.** In addition to the baseline IA certification requirement for IAT Level 1, personnel with privileged access must obtain appropriate Computing Environment (CE) certifications for the operating system(s) and/or security related tools/devices they support as required by their employing organization. If supporting multiple tools and devices, an IAT should obtain CE certifications for all the tools and devices they are supporting.

11.4 Attachments.

- a.** Travel Expense Summary
- b.** DD Form 254 DRAFT (TS)
- c.** KTR Conflict of Interest Statement.doc
- d.** KTR Non-Disclosure Statement.doc
- e.** Contract Action Request (CAR)

12.0 Task Item Numbering:

FY-12 when CAR is Started	Starting CAR Numbers	Ending CAR Numbers	CAR Task Item Identification
FY-12	12 B 001	12 B 100	“Base Year”
FY-12	12 IT 001	12 IT 100	Assigned Task Item Car Number: ex “12IT010”
FY-13	13 OY1 001	13 OY1 100	“Option Year 1”
FY-13	13 IT 001	13 IT 100	Assigned Task Item Car Number: ex “13IT010”
FY-14	14 OY2 001	14 OY2 100	“Option Year 2”
FY-14	14 IT 001	14 IT100	Assigned Task Item Car Number: ex “14IT010”
FY-15	15 OY3 001	15 OY3 100	“Option Year 3”
FY-15	15 IT 001	15 IT 100	Assigned Task Item Car Number: ex “15IT010”
FY-16	16 OY4 001	16 OY4 100	“Option Year 4”
FY-16	16 IT 001	16 IT 100	Assigned Task Item Car Number: ex “16IT010”